

9/28/23

RCHEA Members

Special Meeting to nominate RCHEA

Board of Directors to be held

Wednesday 10/18/23 in Building F at 5:00 pm

Nominees must be a dues paying member and must accept nomination for a 2-year term. The officer duties are outlined below. To nominate, fill out form and present at meeting.

I nominate:

To the office of:

Signature:

The President shall be the chairman of the Board of Directors of RCHEA and shall preside over and conduct all meetings by formal order of business, shall have general supervision and direction of the affairs of RCHEA in accordance with the bylaws, shall have authority to administer all matters not otherwise expressly delegated, shall appoint all committees, and call all special meetings of the RCHEA.

The Vice-President shall perform duties of the President during the latter's absence.

The Treasurer shall keep a financial account of all monies of RCHEA and submit a quarterly financial statement in writing to the Board of Directors. Books shall be made available to RCHEA Board of Directors for examination as directed by the Board of Directors.

The Secretary shall keep minutes for all meetings of RCHEA and shall perform the usual duties of a secretary.

The Member-at-Large shall serve as advisor to the President, and in other capacities as a president shall deem appropriate.

